

November 2, 2023

To: AC & DA Active and Associate Members

**RE: AC & DA-Annual General Meeting**

Time: Thursday November 2, 2023 at 9:30 am

Place: Quality Inn – 7150 50 Ave, Red Deer, Alberta

Attendees:

<u>Name</u>	<u>Company</u>
Derrill Ayotte	Clark Builders
John Weran	Almac Metal Industries
Larry Charles	Parker Johnston
Barry Clark	Imark Inc.
Johanna Lakusta	Clark Builders
Justin Sochowski	Flynn
Luke Toller	Imark Inc.
Kieth Miller	Thermal Systems
Richard White	Flynn
Minh Duong	Wayne Bldg Products

BC-Called the A.G.M. to order at 9:34 am with all the above in attendance.

All in attendance introduced themselves.

**BC-Minutes of 2022**, A.G.M. were read. Motion by John to accept minutes as read, seconded by Justin–  
Carried.

**BC- Treasures Report** : Dated December 31, 2022, read by Barry. Copies of financial statements dated December 31, 2022, supplied for all to read. Statements prepared by Crowe Mackay & Partners. Motion to except the report as presented by Derrill, seconded by Larry – Carried.

**DA - Presidents Report.** Derrill thanked all in attendance. Noted the 30<sup>th</sup> Annual Golf Tournament was a success with 66 in attendance. Thanked The sponsors and volunteers for making the tournament a success. Derrill touched on the web site and the need to keep it updated with current contact information and pictures. Encourage all to review web site and provide updated pictures.

**DA-Membership Report-** 28 paid members for 2023. 7 new memberships applications have been received through the web site membership application link. Discussion on how to increase membership. More needs to be offered to current members and potential members through Association functions such as lunch and learns, Tech talks. Events other than the golf tournament such as a curling bonspiel. All agreed that to gain and retain membership more needs to be offered by the Association. Motion to accept the report by Minh, second by Larry-Carried.

**DA – Apprenticeship Trade Update.** Derrill noted that Jason Wright has moved on from Local 8 , thanked Jason for all that he has done for the Architectural Cladding designation. In early 2013 the Alberta Government presented “Five Pathways for Industry”. This was made possible by the legal separation of apprenticeship and trades designation which was introduced by the Skilled Trades and Apprenticeship Education Act (STAEA). This now gives Alberta Industry five pathways to train and/or certify professionals within industries. Our industry will have to select one of two available learning program options, then based upon that selection, select one of five pathways. Information can be found at <https://tradesecrets.alberta.ca/regulation-resources/industry-pathways/>

To help get the current application moving again, it was suggested a letter writing program to the current minister in charge might speed up the process. Letters would come from construction companies within the Industry, Industry Associations and Project owners.

**BC- Election of Officers and Directors:** Derrill called for nominations from the floor for the position of Officers and Directors.

Motioned to nominate Derrill Ayotte as President - Accepted

Motioned to nominate Barry Clark as Secretary Treasurer- Accepted

Motioned to nominate Larry Charles as Director- Accepted

Motioned to nominate Justin Sochowski as Director - Accepted

Motioned to nominate John Weran as Director- Accepted

Motioned to nominate Johanna Lakusta as Director- Accepted

Motion to accept by Larry, seconded by Minh- Carried

These positions are for a one-year term.

## **New Business:**

**GOLF TOURNAMENT:** Discussion held regarding getting more volunteers to help grow the tournament. Discussion on time of year to hold the tournament, it was decided that early September was still a good time. Thursday September 13<sup>th</sup>, 2024 was a suggested date, with a check that this date does not interfere with the CSC tournament. The tournament will be held at Alberta Springs again.

Discussions on whether Eventbrite should continue to be used, Barry noted that Eventbrite provides an easy way to secure payment and track attendees. It was decided that we will continue to use Eventbrite. Discussion on trying to get more sponsorship from Industry suppliers, specifically on-site hole sponsorship. On-site sponsorship would add to the Tournament, and it was felt that the request would be well received by Industry suppliers.

**ASSOCIATION AWARENESS:** It was brought up that the awareness of the Association exists within the office environment but is lacking on the field side of the industry. It was suggested that hard hat stickers could be made up advertising the ACDA with a scan code/link directing to the ACDA web site.

**ACDA OUTREACH AND MENTORSHIP PROGRAM (ACOMP) PRESENTATION:** Luke Toller presented to all in attendance. Luke and Mike Leveille developed the framework for the program. Industry continues to face the challenge of attracting employees to the industry. Industry has always faced this challenge largely due to the lack of knowledge that the industry exists, and limited information on how to access the industry. The ACOMP program on a trial basis would work with McNally High School, both Luke & Mike graduated from McNally, to develop a program that integrates and introduces the cladding trade into the school's shop program. Each year the graduating class builds a large-scale project that has a cladding/building envelope component. Through Association members building materials would be donated. Luke and Mike will donate their time and knowledge to direct the class on proper construction techniques and theory. If successful, this will provide the framework to build a program that can be used by other High Schools throughout the Province. ACOMP is looking for financial support from the Association to complete the trial program. A motion to provide the support was made by John and seconded by Johanna – Carried.

**REVIEW OF ANNUAL DUES:** Discussion held regarding current membership dues., it was agreed, that for 2023 & 2024 the dues would be set at the previous level of \$200.00. A motion to accept \$200.00 was made by Barry, seconded by Larry - Carried.

**BOARD DISCRETIONARY SPENDING:** Discussion was held, and it was decided to give the board through email approval of all directors discretionary spending up to \$3000.00 for 20223 Motion made by Justin, second by Johanna- Carried.

**NEXT AGM:** Date November 7<sup>th</sup>, 2024.

Motion to Adjourn the AGM at 12:11 pm was made by Derrill.